



Christmas on Main Street

VENDOR PACKAGE

December 13, 2018
5:00 pm – 8:00 pm

Shavonnda Allen
601.879.9376 ~ info@florachamber.net

FLORA AREA CHAMBER OF COMMERCE



POST OFFICE BOX 211 ~ FLORA, MS 39071 ~ 601.879.9376 ~ INFO@FLORACHAMBER.NET

GENERAL RULES AND GUIDELINES

I. Entry to the Event

- a. Arts, crafts and food vendors are welcomed. Booth pricing: Arts/Crafts - \$25 and Food - \$50.
- b. All booth spaces are 10x10. For additional space (10x20), an additional \$25 will be charged. No alcoholic beverages can be sold.

II. Procedure of Event

- a. Vendors can setup as early as 3:00 pm. If you have items to sell, please make sure someone is watching your booth at all times. We are not responsible for lost or stolen items.
- b. All vendors are required to be setup by 5:00 pm and remain until 8:00 pm.
- c. All vendors are responsible for collecting their own sales tax at the show.

III. Acceptance of Event

- a. A vendor application must be on file before the event. All paperwork and payments are due by **December 7, 2018**.
- b. All vendors must exhibit and sell only arts, crafts, and food entered on the application. Additional items must be approved prior to the event.
- c. It is not permissible to share your booth with another vendor or to sell other person's merchandise out of your booth.
- d. All vendors must make their own provision for shade, rain, and seating. Tables and chairs are not included.
- e. Refunds for cancellations are made provided cancellation is made two weeks prior to the event. Otherwise, booth fees are non-refundable.

IV. Craft/Product Guidelines

- a. There should be no second hand, used or defective products sold in your booth. Booths are for the purpose of selling unique or handcrafted items such as art and collectibles and is not intended for the purpose of having personal yard sale or housewares sale.

PLEASE NOTE: These guidelines have been developed in the best interest of the vendors and the buying public. They are for your protection and ours to maintain a high quality event that everyone will want to continue to attend and participate in.

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VENDOR APPLICATION

Name of Company: _____

Contact Person: _____

Phone: _____ Alternate Phone: _____

Mailing Address: _____

Email: _____

Website: _____

Vendor Space Requested:

- Arts/Crafts - \$25 (10x10)
- Food - \$50 (10x10)
- Enlarged Space – 10x20 for an additional \$25

I request permission to sell at Flora Area Chamber of Commerce Christmas on Main Street. I agree that all items I bring will be handmade by me or I have gotten permission to sell. I agree to comply with the General Guidelines and Rules and/or state laws or codes. I agree to cooperate with Flora Area Chamber of Commerce and pay all required fees. I agree to maintain my booth in a clean and orderly fashion and remove all debris upon my departure. I understand that I may be required to provide an evidence of Insurance of Liability if it is deemed required.

Signature

Date

Checklist:

- Completed Application with Payment
- Hold Harmless Agreement
- Product Worksheet



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VENDOR PRODUCT WORKSHEET

Please list the items you would like to sell at Christmas on Main Street. Products not specified by this agreement can be added at a later date with approval.

Item Description	Approved
_____	_____
_____	_____
_____	_____
_____	_____
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HOLD HARMLESS AGREEMENT

I, Owner of _____ whose address is _____ "hereinafter as "Seller", in consideration of being provided selling space at Christmas on Main Street (hosted by Flora Area Chamber of Commerce) agrees to the following terms and conditions:

1. Seller shall indemnify, defend, and hold harmless Flora Area Chamber of Commerce and the Town of Flora, it's employees and volunteers from and against any and all loss, damages, liability, claims, suits, costs and expenses, whatsoever, including reasonable attorneys' fees arising from or in any manner connected to the willful misconduct or to the passively or actively negligent acts, errors, or omissions of Seller, it's employees, and volunteers, in connection with Seller's participation in Flora Area Chamber of Commerce Christmas on Main Street and in the performance of services, work or activities under this agreement and Christmas on Main Street General Rules & Guidelines.
2. Seller acknowledges receipt of and agrees to comply with each and every rule, regulation, procedure, term and condition set forth in the Flora Area Chamber of Commerce Christmas on Main Street Event.

This agreement is implemented this day of _____, 2018

Owners Name (print): _____

Owners Signature: _____

Phone: _____ Date: _____